

**EMPLOYMENT APPLICATION FORM (Complete in block caps)**

Application for the post of:	
Where did you see the advert for this post?	

**PERSONAL DETAILS**

Surname:	
First Name(s):	
Preferred Name:	
Home address:	
Post Code:	
Tel (Mobile):	
Tel (Other):	
Email:	
Do you require a Work Permit to work in the UK?	YES <input type="checkbox"/> NO <input type="checkbox"/>
If YES, please provide further details and/or copies of documentation:	

**REFEREES**

Please provide the names and addresses of two persons from whom references may be requested.  
**Referees are normally contacted prior to interview. Please tick the box(es) if you wish us to seek your prior approval before making this contact.**

REFEREE # 1		REFEREE # 2	
Name		Name	
Position		Position	
Address:		Address:	
Postcode:		Postcode:	
Tel (Mobile):		Tel (Mobile):	
Tel (Other):		Tel (Other):	
Email:		Email:	
Prior approval required?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Prior approval required?	YES <input type="checkbox"/> NO <input type="checkbox"/>

#### EDUCATION & PROFESSIONAL QUALIFICATIONS

Date	Name of institution	Qualifications and Grade/Class

#### CURRENT EMPLOYMENT

Name of Employer	Start date	Job Title	Salary	Notice required

#### CRIMINAL CONVICTIONS AND CAUTIONS

All applicants invited for interview will be required to declare if they have any unspent criminal convictions or any criminal proceedings pending against them. Spent convictions must also be declared for certain occupations, such as those involving work with children or vulnerable groups.

TNP reserves the right to require a criminal records check (Disclosure) from the Criminal Records Bureau before an appointment is confirmed. All TNP posts require Disclosure.

Having a criminal record will not necessarily debar you from working for TNP. This will depend on the nature of the offence and its relevance to the post in question.

#### DECLARATION

Canvassing of staff of TNP directly or indirectly, will disqualify your application. The appointment will be subject to satisfactory evidence of medical fitness.

Information provided will be stored in electronic and manual formats and processed in accordance with the General Data Protection Regulations (GDPR).

Details of how your personal data will be processed by TNP can be found in "Privacy Statement - Job Applicants" that accompanies all advertised roles.

I certify that my replies are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statements or withhold any relevant information this may result in subsequent dismissal or the withdrawal of any offer of appointment.

Signature:		Date:	
------------	--	-------	--

Have you provided a copy of the application form, CV & statement in support of your application?

Please tick.

PLEASE SEND YOUR APPLICATION TO: [recruitment@tnp.net.uk](mailto:recruitment@tnp.net.uk)